

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS
MINUTES
BOARD OF COMMISSIONERS
December 20, 2022

APPROVED BY
Board of Commissioners
Date 1/17/2023

The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its regular monthly meeting on December 20, 2022, pursuant to bylaws and meeting notice previously posted.

Commissioners:

PRESENT: John Malvik, Richard Stone, Jennifer Radloff,
John McGregor, Debbie Healy, Shaun Taylor

ABSENT: Jodi Fisk.

Others Present in Terminal Conference Room:

Benjamin Leischner, Executive Director
Joe Goetz, Operations Manager
Angela Burch, Director of Finance
Jo Johnson-Meineke, Dir of HR & Risk Mgmt.
Ashleigh Davis, PR and Marketing Manager
Betsy Kaiser, Accounting Manager
Brooke Rutledge, Executive Assistant
Kenneth Florey, Robbins Schwartz
Marlin Jackson, Airport Facilities Manager
Kevin Larson, Building Services Supervisor
Brent Antolik, Building Maintenance Electrician
Stephen Kuechel, Operations Intern
Travis Strait, CMT
Kevin Johnson, TSA
Mike Witiw, HDR
Morgan Mays, HDR
Sarah Bohnsack, Bohnsack & Frommelt LLP

Present by "GoToMeeting"

Chairman Kurt Donnelly

Vice Chairperson Radloff called the meeting to order at 8:01 a.m.

1. Motion by Commissioner Malvik, Second by Commissioner McGregor for the Minutes of the Monthly Board Meeting and Executive Session held on November, 2022 to be approved. Motion carried by unanimous verbal vote.
2. There were no petitions or communications to the Board.
3. Benjamin Leischner presented the Director's Update. Mr. Leischner began by highlighting a recent celebration of a new aircraft touching down at MLI, United's CRJ-550, a 50-seat plane that's only been in operation since 2019. He stated United's local station manager helped arrange a celebration on the concourse that included representatives from Chicago, MAA management, and the passengers and crew on the inaugural flight. He further discussed the Airport hosted a TSA PreCheck® enrollment event for the first time in several years, which was a resounding success with all 300 appointments filled prior to the event. He stated PreCheck® status has tremendous value for travelers, and he hopes to host another event at the Airport in the next several months. Mr. Leischner concluded his update acknowledging TSA Deputy Federal Security Director Jeff Hardacre's retirement after nearly 40 years with the Airport. He thanked him

for his many years of service to our community and for being an exceptional leader and partner to the Airport. A copy of the written version of the Director's Update was placed on file.

4. Report of Officers and Standing Committees:

a. Angela Burch, Director of Finance, reviewed the Treasurer's Report for November 2022. The report depicts an overall healthy cash position at approximately \$31.4 million, a minimal change of roughly half a percent over the month of October. She noted a larger cash outflow for construction work activity related to the Shorten Runway 5/23, Realign Taxiway Alpha project of \$1.7 million, however, she further explained the MAA also finally received its first grant reimbursement payments from the State of roughly \$1.0 million during the month of November related to the project. Ms. Burch concluded by noting she hopes reimbursement payments from the State continue to trickle in, especially since interest rates are continuing to rise and the MAA was getting to the point of having to transfer monies out of its investments to cover payments until the State reimbursements came in. Motion by Commissioner Malvik, Second by Commissioner Stone, for the Treasurer's Report to be approved. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Donnelly, Healy, Taylor. Nays – None. Absent – Fisk. Motion carried.

b. and c. The November 2022 Metropolitan Airport Authority Financial Statements and LLC Financial and Activity Statements were placed on file. The report for the MAA presented a positive net income of \$4.9 million year-to-date. Ms. Burch stated operating revenues were up 2.2%, operating expenses were up 2.6%, and non-operating revenue and expenses were down 30% year-to-date compared to the same timeframe the year prior primarily due to reimbursements for the ARPA COVID funds. She stated the MAA made the intentional decision to hold some of those reimbursements based on how its bottom line was looking since there is a 4-year period to be able to seek reimbursement until July of 2025.

Ms. Burch's report included the observation of the LLC having a \$95,000 loss year-to-date, compared to a \$70,000 loss for the same timeframe the year prior. Ms. Burch attributed less fueling activity, leading to lower profit margins, as factors for the big change year-to-date. Additionally, she noted the LLC is still seeing effects from wage compression.

d. The Airport Activity Summary for November 2022 was placed on file. Mr. Leischner reported activity was down 12% compared to the same timeframe the year prior. Tower movements were up 2%. He noted the Airport's goal is to see and support more aeronautical activity, whether its flight training, cargo, or corporate. The report was placed on file.

e. Joe Goetz, Airport Operations Manager, reviewed the Airport projects and construction report. Highlights of Mr. Goetz's review are noted in these Minutes. CMT has completed 90% design work and Valley Construction has completed 90% for the Shorten Runway 5/23 project. The report was placed on file.

f. The report of bills paid in November was presented. With no further discussion, Motion by Commissioner Healy, Second by Commissioner Taylor, for the board bills to be approved. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Donnelly, Healy, Taylor. Nays – None. Absent – Fisk. Motion carried. The report was placed on file.

5. Vice Chairperson Radloff noted the memo regarding accepting audited Annual Comprehensive Financial Report, PFC Compliance Report, and Federal Single Audit for Fiscal Year ended June 30, 2022 as presented to the Internal Affairs Committee on December 9, 2022. With no questions or further discussion, Motion by Commissioner Malvik*, Second by Commissioner Stone to approve. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Donnelly, Healy, Taylor. Nays – None. Absent – Fisk. Motion carried.

6. At 8:43 a.m., Vice Chairperson Radloff invited board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, property acquisition, lease pricing, security, and pending or imminent litigation under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1,2,5,6,8, and 11). Motion by Commissioner Healy, Second by

Commissioner Radloff, to conduct the meeting in Executive Session. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Donnelly, Healy, Taylor. Nays – None. Absent – Fisk. Motion carried.

Attending the Closed Session were the Board Commissioners, Benjamin Leischner, Joe Goetz, Angela Burch, Jo Johnson-Meineke, Jeff Swan, Ashleigh Davis, Brooke Rutledge, and Kenneth Florey, Robbins Schwartz.

At 9:02 a.m., Motion by Commissioner Healy, Second by Commissioner Radloff, to return to open session. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Donnelly, Healy, Taylor. Nays – None. Absent – Fisk. Motion carried.

Being no further business, Motion by Commissioner Malvik, Second by Commissioner Radloff, to adjourn the meeting at 9:04 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,



Benjamin Leischner
For: Debbie Healy, Secretary

**Motion to adopt the Airport staff recommendation as findings, with such recommendation being approved. As part of the Motion, the Airport Executive Director is authorized to execute all documents related to the approved transaction subject to compliance with all applicable regulatory authority and approval of Airport legal counsel.*