

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS

MINUTES  
BOARD OF COMMISSIONERS  
June 21, 2022

**APPROVED BY**  
**Board of Commissioners**  
**Date 7-19-2022**

The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its regular monthly meeting on June 21, 2022, pursuant to bylaws and meeting notice previously posted, with a live-feed to the MAA Conference Room.

Commissioners:

PRESENT: Chairperson Jodi Fisk, John Malvik,  
Richard Stone, Jennifer Radloff,  
John McGregor, Debbie Healy

ABSENT: Kurt Donnelly.

Others Present in Terminal Conference Room:

Benjamin Leischner, Executive Director  
Joe Goetz, Operations Manager  
Angela Burch, Director of Finance  
Jo Johnson-Meineke, Dir of HR & Risk Mgmt.  
Ashleigh Davis, PR and Marketing Manager  
Marlin Jackson, Airport Facilities Manager  
Jeff Swan, Public Safety Chief  
Betsy Kaiser, Accounting Manager  
Brooke Rutledge, Executive Assistant  
Stephen Kuechel, Operations Intern  
Jeff Hardacre, Deputy Federal Security Director  
Dawn Wohlford-Metallo, Quad City Arts  
Kenneth Florey, Robbins Schwartz

Also Present by "GoToMeeting":

Michael Alesia, Alliant Insurance Services; Travis Strait, CMT

Chairperson Fisk called the meeting to order at 8:00 a.m.

1. Motion by Commissioner Radloff, Second by Commissioner Sone, for the Minutes of the Monthly Board Meeting and Executive Session held on May 24, 2022 to be approved. Motion carried by unanimous verbal vote.
2. There were no petitions or communications to the Board.
3. Benjamin Leischner presented the Director's Update. Mr. Leischner began by highlighting a recent conference he attended with Commissioners Fisk and McGregor, who were able to hear firsthand what was on the horizon for industry policy issues. He noted many conversations were centered on FAA funding, resource constraints when it comes to equipment and staff, and the impact of inflation. He further discussed despite travel demand surging, air service forecasting remains difficult due to the current pilot shortage. He stated it has never been more crucial to educate our region on why using their hometown airport is important. Mr. Leischner concluded his update by recognizing the tremendous value in building relationships with airport colleagues and airline partners to form a collaborative approach to industry challenges. A copy of the written version of the Director's Update was placed on file.
4. Report of Officers and Standing Committees:

- a. Angela Burch, Director of Finance, reviewed the Treasurer's Report for May 2022. The report depicts an overall healthy cash position at approximately \$31.48 million, a roughly 0.5% increase over the month of April. She noted \$750,000 was spent on a new ARFF truck, \$300,000 was spent on the passenger boarding bridge project that will be offset with grant reimbursements. Motion by Commissioner Malvik, Second by Commissioner Radloff, for the Treasurer's Report to be approved. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Fisk, Healy. Nays – None. Absent – Donnelly. Motion carried.
- b. and c. The May 2022 Metropolitan Airport Authority Financial Statements and LLC Financial and Activity Statements were placed on file. The report for the MAA presented a positive net income of \$5.95 million year-to-date, a significant increase over the month of April. She attributed the primary reason for the large increase to roughly \$1.2 million in grant monies activity for the runway 5/23 project Ms. Burch stated operating revenues were up 28%, operating expenses were up 2.1% year-to-date compared to the same timeframe the year prior.
- Ms. Burch's report included the observation of the LLC having a \$161,000 loss year-to-date, which is still 37% healthier compared to the same timeframe the year prior. Ms. Burch noted that while activity is up, the LLC is seeing effects from wage compression and insurance increases.
- d. The Airport Activity Summary for May 2022 was placed on file. Mr. Leischner reported activity was up 16% compared to the same timeframe the year prior, but down 23% compared to May 2019. Total freight was down 37% and tower movements were up 8% compared to the same timeframe the year prior. The report was placed on file.
- e. Joe Goetz, Airport Operations Manager, reviewed the Airport projects and construction report. Highlights of Mr. Goetz's review are noted in these Minutes. CMT has completed 100% and JBT AeroTech has completed 100% for the Passenger Boarding Bridges Replacement. CMT has completed 57% design work and Valley Construction has completed 13% for the Shorten Runway 5/23 project. The report was placed on file.
- f. The report of bills paid in May was presented. With no further discussion, Motion by Commissioner Stone, Second by Commissioner Healy for the board bills to be approved. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Fisk, Healy. Nays – None. Absent – Donnelly. Motion carried. The report was placed on file.
5. Chairperson Fisk asked for any comments or questions on revisions to the Corporate Budget Ordinance for fiscal year ending June 30, 2022. With no additional input, Motion by Commissioner Malvik\*, Second by Commissioner Radloff, to approve. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Fisk, Healy. Nays – None. Absent – Donnelly. Motion carried. The report was placed on file.
6. Dawn Wohlford-Metallo with Quad City Arts presented the plan to exhibit work by local artists at the Airport in 2022-2023, briefly highlighting each artist with examples of their work. She noted that artists within a 350 mile radius of the Quad Cities are able to apply and submit proposals and their goal is to create an amazing culture for passengers. Benjamin Leischner, Executive Director, thanked Dawn and Quad City Arts for their continued partnership and noted the gallery is still one of his favorite parts of the terminal.
7. Michael Alesia with Alliant-Mesirow Insurance Services, Inc. presented the FY2023 Insurance Program. The overall increase is 13.6% over the last fiscal year. The largest increases were in the Property, Airport Liability and Cyber Liability lines of coverage. Mr. Alesia attributed the increases as a result of global increases in claims due to natural disasters, increases in cyber-attacks on businesses and government entities, and increases in large aircraft crashes. Benjamin Leischner, Executive Director, thanked Mr. Alesia for his work.
8. Chairperson Fisk appointed Commissioners Malvik, Stone and Healy to serve as the Nominating Committee for a slate of officers to be presented at the Annual Meeting on July 19, 2022. The appointment was accepted by each Commissioner named above and direction was given to Brooke Rutledge, Executive Assistant, to help facilitate a special Nominating Committee meeting prior to the Annual Meeting.

9. At 9:06 a.m., Chairperson Fisk invited board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, property acquisition, lease pricing, security, and pending or imminent litigation under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1, 2, 5, 6, 8, and 11). Motion by Commissioner Radloff, Second by Commissioner Stone, to conduct the meeting in Executive Session. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Healy. Nays – None. Absent – Donnelly. Motion carried.

Attending the Closed Session were the Board Commissioners, Benjamin Leischner, Joe Goetz, Angela Burch, Jo Johnson-Meineke, Ashleigh Davis, Jeff Swan, Brooke Rutledge and Kenneth Florey, Robbins Schwartz.

At 9:26 a.m. staff exits the meeting.

At 9:43 a.m. staff joins Executive Session.

At 9:43 a.m., Motion by Commissioner Malvik, Second by Commissioner Radloff, to return to open session. Roll call: Ayes – Commissioners Stone, Malvik, McGregor, Radloff, Healy. Nays – None. Absent – Donnelly. Motion carried.

Being no further business, Motion by Commissioner Radloff, Second by Commissioner Stone, to adjourn the meeting at 9:44 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,



Benjamin Leischner, Assistant Secretary  
For: Jennifer Radloff, Secretary

*\*Motion to adopt the Airport staff recommendation as findings, with such recommendation being approved. As part of the Motion, the Airport Executive Director is authorized to execute all documents related to the approved transaction subject to compliance with all applicable regulatory authority and approval of Airport legal counsel.*