

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS

MINUTES
BOARD OF COMMISSIONERS
December 21, 2021

APPROVED BY
Board of Commissioners
Date 1-18-2022

The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its regular monthly meeting on December 21, 2021, pursuant to bylaws and meeting notice previously posted, with a live-feed to the MAA Conference Room to comply with Governor Pritzker's Proclamations and Executive Orders regarding Public Meetings in response to the coronavirus pandemic.

Commissioners:

PRESENT: Chairperson Jodi Fisk, Kurt Donnelly, James Jannes,
John Malvik, Richard Stone, Richard John, Jr.

ABSENT: Jennifer Radloff, John McGregor.

Others Present in Terminal Conference Room:

Benjamin Leisohner, Executive Director
Joe Goetz, Operations Manager
Angela Burch, Director of Finance
Jo Johnson-Meineke, Dir of HR & Risk Mgmt.
Ashleigh Davis, PR and Marketing Manager
Brooke Rutledge, Executive Assistant
Marlin Jackson, Airport Facilities Manager
Jeff Swan, Public Safety Chief
Betsy Kaiser, Accounting Manager
Travis Strait, CMT
Randy Clarahan, Mortenson
MacAdam Glinn, Mortenson
Sarah Bohnsack, Bohnsack & Frommelt LLP

Also Present by "GoToMeeting":

Kevin Larson, Airport Facilities Supervisor; Destin Nygard, Alliance and Mike Witiw, HDR.

Chairman Fisk called the meeting to order at 8:00 a.m. and administered the oath of office to Daniel Myers, Public Safety Officer. Officer Myers, his family members, and other public safety officers attending the ceremony left the meeting once the ceremony concluded.

1. Motion by Commissioner Malvik, Second by Commissioner Donnelly, for the Minutes of the Monthly Board Meeting and Executive Session held on November 18, 2021 to be approved. Motion carried by unanimous verbal vote.
2. Benjamin Leisohner read an Introduction Letter received from Tailwind Hospitality Inc. Tailwind recently acquired current Airport concessionaire, Air Host. The letter provided an overview of the "Tailwind Way" and discussed the exciting enhancements they anticipate bringing to the food and beverage concessions at the Airport.
3. Benjamin Leisohner presented the Director's Update. Mr. Leisohner began with reflecting on the achievements at the Quad Cities International Airport during 2021. Mr. Leisohner began with noting a recent visit from Illinois Governor J.B. Pritzker, who announced the distribution of \$94 million to Illinois airports, \$5 million of which was awarded to the Quad Cities International Airport as part of Rebuild Illinois. Congresswoman Cheri Bustos, State Representative Mike Halpin, IDOT Secretary Omer Osman, and other IDOT representatives were also in attendance to reaffirm their support for Illinois' aviation. Mr. Leisohner also discussed President Biden's Infrastructure Investment and Jobs Act, with the Quad Cities

International Airport receiving \$2.85 million this year and \$11.5 million over the following four years, to be used on capital development projects or specialized equipment. Mr. Leischner expressed his pleasure informing the Board that passenger travel rebounded to within 6% of 2019 holiday numbers over the Thanksgiving weekend. He concluded his update by summarizing several upgrades over the past year that included a solar panel project, a new parking and revenue control system, a new voice paging system, new terminal soft seating, and an outdoor patio with a front row seat to the airfield. A copy of the written version of Mr. Leischner's Director's Update was placed on file.

4. Report of Officers and Standing Committees:

- a. Angela Burch, Director of Finance, reviewed the Treasurer's Report for November 2021. The report depicts an overall healthy cash position at approximately \$26.5 million, roughly \$426,000 less than the month of October. She noted another \$675,000 was spent on the passenger boarding bridge project that will be reimbursed with future grant monies and that overall the Authority had approximately \$4.3 million in outstanding grant reimbursements due from the State at the end of November. Motion by Commissioner Malvik, Second by Commissioner Jannes, for the Treasurer's Report to be approved. Roll Call: Ayes – Commissioners Stone, Malvik, John, Jannes, Donnelly, Fisk. Nays – None. Absent – Radloff, McGregor. Motion carried.
- b. and c. The November 2021 Metropolitan Airport Authority Financial Statements and LLC Financial and Activity Statements were placed on file. Her report for the MAA presented a positive net income of \$2.7 million year-to-date. Ms. Burch stated operating revenues were up 33%, operating expenses were up just under 5%, and non-operating revenue and expenses were up 25% year-to-date compared to the same timeframe the year prior. She ended her report answering various questions regarding utilities for the solar panels.

Ms. Burch's report included the observation of the LLC having a loss of \$21,000 during the month of November and a \$68,000 loss year-to-date.

- d. The Airport Activity Summary for November 2021 was placed on file. Mr. Leischner reported recovery to within 14% of pre-pandemic numbers during the month of November. He stated Allegiant was up 27% with enplanements. Total tower movements were up 17%. The report was placed on file.
 - e. Joe Goetz, Airport Operations Manager, reviewed the Airport projects and construction report. Highlights of Mr. Goetz's review are noted in these Minutes. CMT has completed 86% and JBT AeroTech has completed 90% for the Passenger Boarding Bridges Replacement. CMT has completed 50% design work for the Shorten Runway 5/23 project. The report was placed on file.
 - f. The report of bills paid in November was presented. Chairman Fisk stated the bills were approved by either the Board, Purchasing Committee or are under the dollar limit as established in the Airport Authority's Purchasing Policy. The report was placed on file.
5. Chairperson Fisk noted the memo regarding the acceptance of the audited Annual Comprehensive Financial Report, PFC Compliance Report, and Federal Single Audit for Fiscal Year ended June 30, 2021 as presented to the Internal Affairs Committee on December 9, 2021. Mr. Leischner recognized Angela Burch, Director of Finance and her team for their hard work and accountability. With no questions or further discussion, Motion by Commissioner Jannes*, second by Commissioner John to approve. Roll Call: Ayes – Commissioners Malvik, John, Jannes, Donnelly, Stone, Fisk. Nays – None. Absent – Radloff, McGregor. Motion carried.
 6. Chairperson Fisk noted the memo regarding approving the emergency capital purchase of two Oshkosh MB2723 snow plow trucks from Des Moines International Airport in an amount not to exceed \$80,000. Motion by Commissioner Donnelly*, second by Commissioner Stone to approve. Roll Call: Ayes – Commissioners Malvik, John, Jannes, Donnelly, Stone, Fisk. Nays – None. Absent – Radloff, McGregor. Motion carried.

7. Chairperson Fisk noted the memo regarding the approval of an amendment to an Intergovernmental Agreement Providing for the Rock River Valley Regional Sewerage System between The City of Moline, County of Rock Island, City of East Moline, Village of Coal Valley, and the Metropolitan Airport Authority of Rock Island County, Illinois. Motion by Commissioner Malvik*, second by Commissioner John to approve. Roll Call: Ayes – Commissioners Malvik, John, Jannes, Donnelly, Stone, Fisk. Nays – None. Absent – Radloff, McGregor. Motion carried.
8. Chairperson Fisk noted the memo regarding the approval of the Project GATEWAY Construction Manager at Risk (CMaR) firm selection as proposed by the Selection Committee and presented to the Planning Committee on December 9, 2021. Mr. Leischner announced unanimous support in selecting the partner for this project, Mortenson. Randy Clarahan and MacAdam Glinn of Mortenson gave an introductory presentation providing an overview of the company and stating their excitement to work on such a monumental project. Motion by Commissioner Donnelly*, second by Commissioner John to approve. Roll Call: Ayes – Commissioners Malvik, John, Jannes, Donnelly, Stone, Fisk. Nays – None. Absent – Radloff, McGregor. Motion carried.
9. At 9:05 a.m., Chairperson Fisk invited board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, property acquisition, lease pricing, security, and pending or imminent litigation under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1, 2, 5, 6, 8, and 11). Motion by Commissioner Malvik, second by Commissioner John, to conduct the meeting in Executive Session. Roll Call: Ayes – Commissioners Malvik, John, Jannes, Donnelly, Stone, Fisk. Nays – None. Absent – Radloff, McGregor. Motion carried.

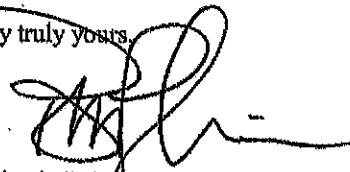
Attending the Closed Session were the Board Commissioners, Benjamin Leischner, Joe Goetz, Angela Burch, Jo Johnson-Meineke, Ashleigh Davis, Brooke Rutledge and Jeff Swan.

At 9:53 a.m., Motion by Commissioner Malvik, second by Commissioner Jannes, to return to open session. Roll Call: Ayes – Commissioners Malvik, John, Jannes, Donnelly, Stone, Fisk. Nays – None. Absent – Radloff, McGregor. Motion carried.

No formal action was taken.

Being no further business, motion by Commissioner Donnelly, second by Commissioner John, to adjourn the meeting at 9:57 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,



Benjamin Leischner, Assistant Secretary
For: Jennifer Radloff, Secretary

**Motion to adopt the Airport staff recommendation as findings, with such recommendation being approved. As part of the Motion, the Airport Executive Director is authorized to execute all documents related to the approved transaction subject to compliance with all applicable regulatory authority and approval of Airport legal counsel.*