

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS  
MINUTES  
BOARD OF COMMISSIONERS  
August 24, 2021

APPROVED BY  
Board of Commissioners  
Date 8/21/2021

The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its regular monthly meeting on August 24, 2021, pursuant to bylaws and meeting notice previously posted, with a live-feed to the MAA Conference Room to comply with Governor Pritzker's Proclamations and Executive Orders regarding Public Meetings in response to the coronavirus pandemic.

Commissioners:

PRESENT: Chairperson Jodi Fisk, Kurt Donnelly, Jennifer Radloff,  
James Jannes, John Malvik, John McGregor, Richard Stone  
Richard John, Jr.

ABSENT: None.

Others Present in Terminal Conference Room:

Benjamin Leischner, Executive Director  
Joe Goetz, Operations Manager  
Angela Burch, Director of Finance  
Ashleigh Johnston, PR and Marketing Manager  
Jeff Swan, Public Safety Chief  
Roger Strandlund, Legal Counsel  
Brooke Rutledge, Executive Assistant  
Travis Strait, CMT

Also Present by "GoToMeeting":

Jennifer Radloff, Commissioner; John McGregor, Commissioner; Marlin Jackson, Airport Facilities Manager; Betsy Kaiser, Accounting Manager and Mike Witiw, HDR

Chairman Fisk called the meeting to order at 8:00 a.m.

1. Motion by Commissioner Malvik, Second by Commissioner Jannes, for the Minutes of the Annual Board Meeting, the Monthly Board Meeting and Executive Session held on July 20, 2021 to be approved. Roll Call: Ayes – Commissioners Stone, Malvik, Jannes, Radloff, Donnelly, Fisk, John. Nays-none. Absent - McGregor. Motion carried.
2. There were no petitions or communications to the Board.
3. Benjamin Leischner presented the Director's Update. Mr. Leischner began with an overview on proposed federal legislation regarding transportation infrastructure. He stated that from his perspective, airports are continuing to see increased investment and support. Mr. Leischner expressed his pleasure on the emerging terminal modernization capital program for Quad Cities International Airport, which is now being referenced as Project GATEWAY – Growing the Air Travel Experience. the MLI WAY. He concluded his update discussing SB1232, which amends the Illinois Aeronautics Act, and has been signed into law with an effective date of January 1, 2022. A copy of the written version of Mr. Leischner's Director's Update was placed on file.

## 4. Report of Officers and Standing Committees:

- a. Angela Burch, Director of Finance, reviewed the Treasurer's Report for July 2021, the first month of FY 2022. The report depicts an overall healthy cash position with less than 1% change over the prior month at just under \$28 million. Motion by Commissioner John, Second by Commissioner Donnelly for the Treasurer's Report to be approved. Roll call: Ayes – Commissioners Stone, Malvik, Jannes, Radloff, Donnelly, Fisk, John. Nays – none. Absent – McGregor. Motion carried.
- b. and c. The July 2021 Metropolitan Airport Authority Financial Statements and LLC Financial and Activity Statements were placed on file. Her report presented a positive \$106,840 in net income year-to-date. Operating revenue is at a 35% increase fiscal year-to-date, which is slightly higher than the 21.5% increase budgeted for the fiscal year. She noted activity increases in the areas of parking and rental cars, as a result of rising enplanement trends.
- Ms. Burch's report included the observation of the LLC having a positive operating income of \$6,473 for the month of July. She attributed the positive income to fuel, charter, and cargo sales, which included activity related to the John Deere Classic.
- d. The Airport Activity Summary for July 2021 was placed on file. Mr. Leischner reported total passengers were down 21% compared to July 2019. He noted air cargo and freight as areas for future development. He ended his report with optimism for maintaining upward trends.
- e. Joe Goetz, Airport Operations Manager, reviewed the Airport projects and construction report. Highlights of Mr. Goetz's review are noted in these Minutes. Runway 27 RSA Grading and Draining is complete at 100%. Passenger Boarding Bridges Replacement is 40% complete. Moxy Solar has months of required testing to be completed before generating electricity to installed panels for their solar project. He ended his report answering various questions on the Shorten Runway 5/23 project. The report was placed on file.
- f. The report of bills paid in July was presented. Chairman Fisk stated the bills were approved by either the Board, Purchasing Committee or are under the dollar limit as established in the Airport Authority's Purchasing Policy. The report was placed on file.
5. Chairperson Fisk noted the memo regarding ratifying acceptance of federal funds as part of the Federal Aviation Administration's American Rescue Plan Act (ARPA) in the amount of \$4,382,017. Motion by Commissioner Malvik\*, second by Commissioner Jannes, to ratify acceptance. Roll call: Ayes – Commissioners Malvik, Jannes, Donnelly, Radloff, Stone, Fisk, John. Nays – none. Absent – McGregor. Motion carried.
6. At 8:47 a.m., Chairperson Fisk invited board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, property acquisition, lease pricing, security, and pending or imminent litigation under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1, 2, 5, 6, 8, and 11). Motion by Commissioner John, second by Commissioner Donnelly, to conduct the meeting in Executive Session. Roll call: Ayes – Commissioners Malvik, John, Jannes, Donnelly, Radloff, Stone, Fisk. Nays – none. Absent – McGregor. Motion carried.

Attending the Closed Session were Commissioners Malvik, John, Jannes, Donnelly, Radloff, Stone and Fisk, Benjamin Leischner, Joe Goetz, Angela Burch, Ashleigh Johnston, Jeff Swan, Brooke Rutledge and Roger Strandlund.

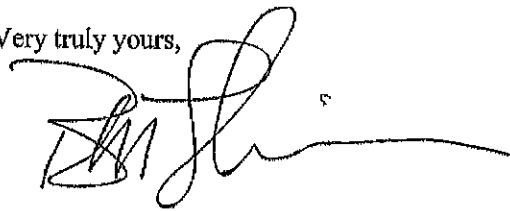
At 8:58 a.m. Commissioner McGregor joins via "GoToMeeting".

At 9:27 a.m., Motion by Commissioner Jannes, second by Commissioner Stone, to return to open session. Roll call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Radloff, Donnelly, Stone, Fisk. Nays – none. Absent – None. Motion carried.

No formal action was taken.

Being no further business, motion by Commissioner Donnelly, second by Commissioner Malvik, to adjourn the meeting at 9:29 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,

A handwritten signature in black ink, appearing to be 'B. Leischner', written over a horizontal line.

Benjamin Leischner, Assistant Secretary  
For: Jennifer Radloff, Secretary

*\*Motion to adopt the Airport staff recommendation as findings, with such recommendation being approved. As part of the Motion, the Airport Executive Director is authorized to execute all documents related to the approved transaction subject to compliance with all applicable regulatory authority and approval of Airport legal counsel.*