

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS

MINUTES
BOARD OF COMMISSIONERS
June 22, 2021

APPROVED BY
Board of Commissioners
Date 7/20/2021

The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its regular monthly meeting on June 22, 2021, pursuant to bylaws and meeting notice previously posted, with a live-feed to the MAA Conference Room to comply with Governor Pritzker's Proclamations and Executive Orders regarding Public Meetings in response to the coronavirus pandemic.

Commissioners:

PRESENT: Chairperson Jodi Fisk, Kurt Donnelly, Jennifer Radloff,
James Jannes, John Malvik, John McGregor, Richard Stone
Richard John, Jr.

ABSENT: None.

Others Present in Terminal Conference Room:

Benjamin Leischner, Executive Director
Joe Goetz, Operations Manager
Angela Burch, Director of Finance
Jo Johnson-Meineke, Dir of HR & Risk Mgmt.
Ashleigh Johnston, PR and Marketing Manager
Jeff Swan, Public Safety Manager
Jodi Fisk, Chairperson
John Malvik, Commissioner
Roger Strandlund, Legal Counsel
Brooke Rutledge, Executive Assistant

Also Present by "GoToMeeting":

Marlin Jackson, Airport Facilities Manager; Betsy Kaiser, Accounting Manager; Travis Strait, CMT; Michael Alesia, Alliant; Sarah Tillberg, Customer Service Specialist.

Chairman Fisk called the meeting to order at 8:00 a.m.

1. Motion by Commissioner Malvik, Second by Commissioner Radloff, for the Minutes of the monthly board meeting and executive session held on May 18, 2021 to be approved. Roll Call: Ayes – Commissioners Stone, Malvik, McGregor, Jannes, Radloff, Donnelly, Fisk, John. Nays-none. Absent - none. Motion carried.
2. There were no petitions or communications to the Board.
3. Benjamin Leischner presented the Director's Update. Mr. Leischner began by reflecting on the past year that started with a surreal period of social unrest and quarantine, to a resurgence in travel for much of our community. Mr. Leischner expressed his pleasure noting a crisp vision in place of what modernization means for the future of the MLI travel experience. He concluded his update by recognizing FY 2021 as yet another year of strong financial planning, with revenues higher than originally planned. A copy of the written version of Mr. Leischner's Director's Update was placed on file.

4. Report of Officers and Standing Committees:

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- a. Angela Burch, Director of Finance, reviewed the Treasurer's Report for May 2021. The report depicts an overall healthy cash position at \$27.4 million, with \$4 million over the unrestricted budget amount for fiscal year 2021. She noted over \$2 million in Grant monies received in the month of May. Motion by Commissioner Donnelly, Second by Commissioner John for the Treasurer's Report to be approved. Roll call: Ayes – Commissioners Stone, Malvik, McGregor, Jannes, Radloff, Donnelly, Fisk, John. Nays – none. Absent – none. Motion carried.
 - b. and c. The May 2021 Metropolitan Airport Authority Financial Statements and LLC Financial and Activity Statements were placed on file. Her report presented a positive \$1,087,000 in net income year-to-date through May, with the projection of additional income to be reflected prior to year-end. Operating revenue is at a 21% decrease compared to the same prior year period but continues to get better each month as enplanement activity picks up. She ended her report expressing her pleasure with the overall healthy financial position.

Ms. Burch's report included the observation of the LLC having an operating income loss of \$32,000 for the month of May. The LLC still had an overall positive net position of \$402,000 year-to-date due to the Payroll Support Program grant funds which are reported as non-operating revenue. She ended her report noting the continued monitoring of activity and ways to look at different ideas to increase activity.
 - d. The Airport Activity Summary for May 2021 was placed on file. Mr. Leischner reported total passengers were down 33% compared to May 2019. He attributed the addition of 2 flights by Delta with a load factor of 91% for the positive increase in May over the prior month. He ended his report noting the continued anticipation of passenger numbers increasing.
 - e. Joe Goetz, Airport Operations Manager; reviewed the Airport projects and construction report. Highlights of Mr. Goetz's review are noted in these Minutes. Mr. Goetz noted similar activity to the prior month. Passenger Boarding Bridges Replacement is 40% complete. Alliance facilities Sense of Place project is 100% complete. Moxy Solar has received their solar panels that they will be installing over the next month for their solar project. The report was placed on file.
 - f. The report of bills paid in May was presented. Chairman Fisk stated the bills were approved by either the Board, Purchasing Committee or are under the dollar limit as established in the Airport Authority's Purchasing Policy. The report was placed on file.
5. Motion by Commissioner Malvik*, second by Commissioner Jannes, to approve the Ordinance revising the Fiscal Year 2021 budget as discussed by the Internal Affairs Committee on June 24, 2021. Roll call: Ayes – Commissioners Malvik, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk, John. Nays – none. Absent – none. Motion carried.
 6. Ashleigh Johnston, Public Relations and Marketing Manager, gave the quarterly marketing update and review. Ms. Johnston discussed the overall marketing goal was to generate awareness and excitement for the airport's bold vision for the future. She expressed her pleasure with the success of a kick-off event that included elected officials and key business leaders, followed by a marketing campaign geared toward the general public. She ended her update with an overview of the next steps for the marketing team and answering various questions regarding updated signage.
 7. Michael Alesia with Alliant-Mesirow Insurance Services, Inc. presented the FY2022 Insurance Program. The overall increase is 8.7% over the last fiscal year. The largest increases were in the Property, Airport Liability and Cyber Liability lines of coverage. Mr. Alesia attributed the increases to a global increase in property claims due to natural disasters, as well as claims associated with civil

unrest in the United States. Chairperson Malvik noted that premium increases were exactly where he expected and congratulated Mr. Alesia for his work.

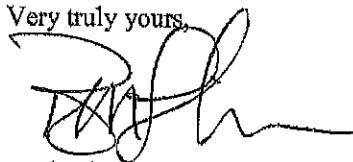
8. Chairperson Fisk noted the memo regarding recognition of Government Financial Officers Association (GFOA) award to the MAA Finance Department for FY 2020. Benjamin Leischner provided an overview of the award, noting that it is the highest form of recognition in the area of governmental accounting and financial reporting. Mr. Leischner extended his sincere appreciation to Angela Burch, Director of Finance and her team for their continued dedication and hard work to continuously receive this accomplishment over the last 15 years.
9. Chairperson Fisk noted the memo regarding the purchase of a hangar facility located at 6300 75th Avenue, Milan, Illinois for \$475,000 plus any additional standard closing costs as recommended by the Planning Committee on June 15, 2021. Motion by Commissioner Radloff*, second by Commissioner Donnelly, to approve the purchase of a hangar facility located at 6300 75th Avenue, Milan, Illinois. Roll call: Ayes – Commissioners Malvik, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk, John. Nays – none. Absent – none. Motion carried.
10. Chairperson Fisk noted the memo regarding accepting a 4-year Collective Bargaining Agreement with AFSCME Council 31 for and on behalf of Local 3744. Motion by Commissioner Donnelly*, second by Commissioner John, to approve. Roll call: Ayes – Commissioners Malvik, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk, John. Nays – none. Absent – none. Motion carried.
11. At 9:31 a.m., Chairperson Fisk invited board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, property acquisition, lease pricing, security, and pending or imminent litigation under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1, 2, 5, 6, 8, and 11). Motion by Commissioner John, second by Commissioner Stone, to conduct the meeting in Executive Session. Roll call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk. Nays – none. Absent – None. Motion carried.

Attending the Closed Session were the Board Commissioners, Benjamin Leischner, Angela Burch, Jo Johnson-Meineke, Joe Goetz, Ashleigh Johnston, Jeff Swan, Brooke Rutledge and Roger Strandlund.

At 10:36 a.m., Motion by Commissioner John, second by Commissioner Radloff, to return to open session. Roll call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Radloff, Donnelly, Stone, Fisk. Nays – none. Absent – None. Motion carried.

Being no further business, motion by Commissioner John, second by Commissioner Radloff to adjourn the meeting at 10:40 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,



Benjamin Leischner, Assistant Secretary
For: Jennifer Radloff, Secretary

**Motion to adopt the Airport staff recommendation as findings, with such recommendation being approved. As part of the Motion, the Airport Executive Director is authorized to execute all documents related to the approved transaction subject to compliance with all applicable regulatory authority and approval of Airport legal counsel.*