

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS

MINUTES  
BOARD OF COMMISSIONERS  
March 23, 2021

APPROVED BY  
Board of Commissioners  
Date 4-20-2021

The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its regular monthly meeting by virtual media and limited in-person attendance on Tuesday, March 23, 2021, pursuant to bylaws and meeting notice previously posted, with a live-feed to the MAA Conference Room to comply with Governor Pritzker's Proclamations and Executive Orders regarding Public Meetings in response to the coronavirus pandemic.

Commissioners:

PRESENT BY "GoToMeeting": Chairperson Jodi Fisk, Kurt Donnelly, Jennifer Radloff, James Jannes, John Malvik, John McGregor, Richard John, Jr., Richard Stone

ABSENT: None

Present in Terminal Conference Room:

Benjamin Leischner, Executive Director  
Joe Goetz, Operations Manager  
Jodi Fisk, Chairperson  
Roger Strandlund, Legal Counsel  
Brooke Rutledge, Executive Assistant

Also Present by "GoToMeeting":

Angela Burch, Director of Finance; Jo Johnson-Meineke, Director of Human Resources and Risk Management; Ashleigh Johnston, Public Relations and Marketing Manager, Jeff Swan, Public Safety Manager; Marlin Jackson, Airport Facilities Manager; Betsy Kaiser, Accounting Manager; Travis Strait, CMT, Jeff Hardacre, Deputy Federal Security Director, Ryan Hanson, HDR and Michael Witiw, HDR

Chairman Fisk called the meeting to order at 8:00 a.m.

1. Motion by Commissioner John, second by Commissioner Radloff, for the Minutes of the monthly board meeting and executive session held on February 23, 2021 to be approved. Roll call: Ayes – Commissioners Stone, Malvik, John, McGregor, Jannes, Radloff, Donnelly, Fisk. Nays – none. Absent – None. Motion carried.
2. There were no petitions or communications to the Board.
3. Benjamin Leischner presented the Director's Update. Mr. Leischner began with an overview of stimulus relief received within the aviation industry. Mr. Leischner reported \$11 million of support locally to offset lost revenues and increased operational expenses tied to the COVID-19 pandemic, with QCIAS Airport Services, LLC receiving \$133k in additional payroll support. Mr. Leischner noted the brightest spot of the month as the LLC returning to a positive cash flow. Mr. Leischner expressed his pleasure in informing the Board that the Illinois Airports Council successfully filed and introduced Senate Bill 1764 amending the Illinois Aeronautics Act, providing opt-out language for the channeling of federal dollars through the State of Illinois. Mr. Leischner expressed his optimism for continued partnership and

collaboration with elected leaders and the State Division in Aeronautics. A copy of the written version of Mr. Leischner's Director's Update was placed on file.

4. Report of Officers and Standing Committees:

- a. Angela Burch, Director of Finance, reviewed the Treasurer's Report for February 2021. The report depicts a steady cash position at \$25 million, with \$670,000 received in grant funding. Everything is in budget with \$10.6 million over the unrestricted goal. Motion by Commissioner Jannes, second by Commissioner Radloff for the Treasurer's Report to be approved. Roll call: Ayes – Commissioners Stone, Malvik, John, McGregor, Jannes, Radloff, Donnelly, Fisk. Nays – none. Absent – None. Motion carried.
- b. and c. The February 2021 Metropolitan Airport Authority Financial Statements and LLC Financial and Activity Statements were placed on file. Her report presented operating revenue down 33.6%, with operating expenses down less than 1% from last year.

Ms. Burch's report included the observation of the LLC having a positive income for the first time since March of 2020 of \$216,144. Ms. Burch's report concluded with her responding to various inquiries on snow removal.

- d. The Airport Activity Summary for February 2021 was placed on file. Mr. Leischner reported total passengers were down 57% year-to-year, which is on track with the national average. Mr. Leischner reported on expected enplanement numbers for the various airlines. He ended his report noting his continued anticipation of service restoration to Minneapolis and Detroit.
  - e. Joe Goetz, Airport Operations Manager, reviewed the Airport projects and construction report. Highlights of Mr. Goetz's review are noted in these Minutes. Mr. Goetz noted little activity due to winter weather in the Midwest, with work queuing up to restart in early spring. Passenger Boarding Bridges Replacement is 38% complete. Alliance facilities Sense of Place project is nearing completion at 92%. Moxy Solar has begun installing on the roof for their solar project. The report was placed on file.
  - f. The report of bills paid in February was presented. Chairman Fisk stated the bills were approved by either the Board, Purchasing Committee or are under the dollar limit as established in the Airport Authority's Purchasing Policy. The report was placed on file.
5. Chairperson Fisk noted the memo regarding the award of a contract to Crawford, Murphy and Tilly Inc. (CMT) for the Shorten RWY 5/23 and Realign TWY Alpha project in an amount not to exceed \$541,700.00. Motion by Commissioner Jannes\*, second by Commissioner Malvik, to approve the award of a contract to Crawford, Murphy and Tilly Inc. (CMT). Roll call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk. Nays – none. Absent – None. Motion carried.
6. Chairperson Fisk noted the memo regarding acceptance of additional funding received under the payroll stabilization grant awarded to QCIA Services LLC by the Department of Treasury in the amount of \$133,035.57. Motion by Commissioner John\*, second by Commissioner Radloff to approve. Roll call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk. Nays – none. Absent – None. Motion carried.

7. At 8:41 a.m., Chairperson Fisk invited Board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, property acquisition, lease pricing, security, and pending or imminent litigation under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1,2,5,6,8, and 11). Motion by Commissioner Radloff, Second by Commissioner John, to conduct the meeting in Executive Session. Roll call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk. Nays – none. Absent – None. Motion carried.

Attending the Closed Session were the Board Commissioners, Benjamin Leischner, Angela Burch, Jo Johnson-Meineke, Joe Goetz, Brooke Rutledge, Roger Strandlund (Califf Harper, P.C.) and Joe Perkoski (Robbins Schwartz).

At 10:13 a.m. Motion by Commissioner John, second by Commissioner Stone, to return to open session. Roll call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk. Nays- none. Absent – None. Motion carried.

No formal action was taken.

8. Motion by Commissioner Jannes\*, second by Commissioner John, to ratify the purchase of a FlashPARCS parking system from FlashParking, Inc. in accordance with the Airport staff Memo (\$274,894.50, with an annual software subscription fee of approximately \$15,000.00). Roll Call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk. Nays- none. Absent – None. Motion carried.
9. Chairperson Fisk announced the recent death of former Commissioner Don Margenthaler and recognized his funeral service as occurring in Pinckneyville on the day of the present Board Meeting. Chairperson Fisk summarized former Commissioner Margenthaler's obituary and, identified particular contributions of service made to the Airport. Motion by Commissioner Jannes\*, second by Commissioner John to assign to Airport staff/legal counsel the following: preparing a formal Resolution incorporating Chairperson Fisk's statements; and arranging for delivery of the Resolution to Mr. Margenthaler's family. Roll Call: Ayes – Commissioners Malvik, John, McGregor, Jannes, Donnelly, Radloff, Stone, Fisk. Nays- none. Absent – None. Motion carried.

Being no further business, motion by Commissioner Malvik, second by Commissioner Stone to adjourn the meeting at 10:18 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,



Benjamin Leischner, Assistant Secretary  
For: Jennifer Radloff, Secretary

*\*Motion to adopt the Airport staff recommendation as findings, with such recommendation being approved. As part of the Motion, the Airport Executive Director is authorized to execute all documents related to the approved transaction subject to compliance with all applicable regulatory authority and approval of Airport legal counsel.*