

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS  
MEETING NOTICE  
December 17, 2020

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**COMMISSIONERS:**

CHAIRMAN	JODI FISK
VICE-CHAIRMAN	KURT DONNELLY
SECRETARY	JENNIFER RADLOFF
TREASURER	JAMES JANNES
COMMISSIONER	JOHN McGREGOR
COMMISSIONER	RICHARD JOHN, JR.
COMMISSIONER	JOHN MALVIK
COMMISSIONER	RICHARD STONE

**STAFF:**

BENJAMIN LEISCHNER  
ANGELA BURCH  
JO JOHNSON-MEINEKE

The regular Meeting of the Board of Commissioners will be held at 8:00 a.m. on Thursday, December 17, 2020, at the Quad City International Airport, Moline, Illinois (refer to explanation below relating to remote attendance). If you have questions, please call 757-1732.

Remote Attendance Protocol (commonly referred to as the “COVID-19 Open Meeting Protocol”).

Pursuant to Governor Pritzker’s Executive Order 2020-07, as amended, the meeting announced by this Notice will be conducted in accordance with the Airport’s COVID-19 Open Meeting Protocol. As a result, members of the Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois (Board) will be participating in the meeting through a virtual/telephonic meeting platform (video as available). The call-in information is listed below and will be available on the Airport’s website or can be obtained by contacting the Airport’s administrative office at 309-757-1732.

Possible attendees of the meeting will consist of the following: the Board Chairman, Airport Executive Director and other persons assisting with the meeting presentation. Others (including Board members, other Airport staff, and the public) are encouraged to attend remotely. To the extent any of the foregoing persons choose to be physically present in the Meeting Room, such attendance shall be subject to the following: Pursuant to Governor Pritzker’s Executive Order No. 2020-10 and CDC guidelines, limitations will apply as to the number of people allowed in the Meeting Room at any one time. To the extent in-person attendance appears to exceed the limitations, some attendees will be asked to attend (and participate, as applicable) in another room with a live feed to the Meeting Room. Public comments can be emailed in advance of the meeting to Ben Leischner, [bleischner@qcairport.com](mailto:bleischner@qcairport.com). Those comments will be read into the meetings at an appropriate time during the course of the meeting.

1. Waiving of the reading and approval of the minutes of the Monthly Board Meeting and Executive Session held on November 17, 2020.
2. Receipt and reading of Petitions or communications to the Board.
3. Director’s Update.
4. Report of Officers and Standing Committees:

**EXHIBIT A**

- (a) Presentation and approval of the Treasurer's Report for Nov, 2020. **EXHIBIT B**
- (b) MAA Financial Statements for Nov, 2020. **EXHIBIT C**
- (c) LLC Financial and Activity Statements for Nov, 2020. **EXHIBIT D**
- (d) Activity Summary for Nov, 2020. **EXHIBIT E**
- (e) Update on airport projects/construction. **EXHIBIT F**
- (f) Board bills. **EXHIBIT G**

- 5. ACCEPT audited Financial and Compliance Reports for Fiscal Year ended June 30, 2020 as presented to Internal Affairs Committee on 12/9/20. **MEMO**
- 6. Consider and APPROVE increased scope of work with MindFire Creative in an amount not to exceed \$48,000 for the redesign of the Airport website. **MEMO**
- 7. Consider and APPROVE MAA Employee Handbook updates and revisions as recommended by Internal Affairs Committee on December 9, 2020. **MEMO**
- 8. Consider and APPROVE License Agreement with Elliott Aviation to occupy the C-1 Corporate Hangar. **MEMO**
- 9. Executive session pursuant to: 5ILCS 120/2(c) (1, 2, 5, 6, 8 and 11) personnel, collective bargaining, property acquisition, lease pricing, security and pending or imminent litigation.
- 10. Approval of actions arising from Closed Session.

Adjournment.

Very truly yours,



Benjamin Leischner  
For Jennifer Radloff, Secretary

**Attend from your computer, tablet or smartphone.**

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**Dial in using your phone.**

United States: [+1 \(786\) 535-3211](tel:+17865353211)

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