

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS
MINUTES
BOARD OF COMMISSIONERS
October 16, 2018

The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its monthly meeting in the Airport Terminal Conference Room, Quad City International Airport, Moline, Illinois, on Tuesday, October 16, 2018 pursuant to bylaws and meeting notice previously posted.

Commissioners

PRESENT: John McGregor, Jodi Fisk, James Jannes, Kurt Donnelly,
Jennifer Radloff, Richard Work, John Malvik

ABSENT: Molly Foley

APPROVED BY
Board of Commissioners
Date 11-20-18

Others Present

Benjamin Leischner, Executive Director
Angela Burch, Controller
Jo Johnson, Dir of HR & Risk Mgmt
Chere Steiner, Executive Assistant
Cathie Rochau, Marketing Coordinator
Brad Gantt, Airfield Maint. Supervisor
Jeff Swan, Interim Public Safety Mgr

Roger Strandlund, Califf & Harper PC
Travis Strait, CMT
Jana Brau, Paradies
Jason Gordon, QC Chamber
Jim Meenan, Dispatch/Argus
Jeff Hardacre, TSA
Jim Lofino, Air Host

Chairman Malvik called the meeting to order at 8:00 a.m.

1. Moved Commissioner Work, second Commissioner Donnelly, for the Minutes of the board meeting and executive session held on September 27, 2018, to be approved. Motion carried by unanimous verbal vote.
2. There were no petitions or communications to the Board.
3. Benjamin Leischner delivered the Director's Update, an outline of activity since the last meeting including details of an FAA reauthorization bill, the airport career fair and receipt of the Airport Training Excellence award. A copy of the document will be placed on file.
4. Report of Officers and Standing Committees:
 - a. Angela Burch, Controller, presented the Treasurer's Report for September 2018. The cash position increased by \$378,000. Unrestricted reserves are \$3.8 million over the minimum, on track with the budget. PFCs will continue to accumulate until the semi-annual debt service payment is made. Motion by Commissioner

Jannes, second by Commissioner Fisk, for the Treasurer's Report to be approved. Motion carried by unanimous verbal vote.

- b. and c. The Metropolitan Airport Authority Financial Statements for September 2018 and the LLC Financial and Activity Statements for September 2018 were placed on file. Ms. Burch stated year-to-date operating revenue was up 6%. Operating expenses were flat, down .2%. LLC operating revenue was up 3% due to ground handling and miscellaneous services with operating expenses up 6.5% due to the timing of fuel purchases, insurance and depreciation on two new fuel trucks.
 - d. The Airport Activity Summary for September 2018 was presented. Mr. Leischner reported total passengers were up 3% for the month and 7% year-to-date. American and United were both up due to increased load factors. Delta may schedule a larger plane for the Atlanta route due to the high load factors. Allegiant's Punta Gorda flight is back. Tower movements are up slightly. The report was placed on file.
 - e. Mr. Leischner reviewed the Airport projects and construction report. Several projects are at closeout. Some additional training will be held in November for Security Phase II. NW Service Road Phase II was awarded to Valley Construction and will start in the spring. Airfield Lighting Phase I currently has runway 13/31 closed but is meeting all marks. Airfield Lighting Phase II is under design. The Master Plan Update Phase II focuses on airfield geometry and will include input from a public meeting. A TIPS meeting will be held this week in Springfield. The report was placed on file.
 - f. The report of bills paid in September was presented. Chairman Malvik stated the bills were approved by either the Board, Purchasing Committee or are under the dollar limit as established in the Airport Authority's Purchasing Policy. The report was placed on file.
5. Ms. Burch requested acceptance of and approval to publish the Annual Treasurer's Report for FY2018 as required by statute. Motion Commissioner Donnelly, second Commissioner Radloff to accept and approve. Roll call: Ayes – Commissioners McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – Foley. Motion carried.
 6. Ms. Burch requested approval of an ordinance to abate extending 2018 taxes for the purpose of bond payment and interest. Motion Commissioner Jannes, second Commissioner Fisk to approve the ordinance. Roll call: Ayes – Commissioners McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – Foley. Motion carried.
 7. Mr. Leischner requested approval of the land-side snow removal contract with Quint City Construction in the amount not to exceed \$170,000. An amendment may be required if the snow season is abnormal. Motion Commissioner Fisk, second Commissioner Donnelly to approve. Roll call: Ayes – Commissioners McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – Foley. Motion carried.

8. At 8:33 a.m., Chairman Malvik invited board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, lease pricing, security and pending or imminent litigation under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1, 2, 6, 8 and 11). Motion Commissioner Fisk, second Commissioner Work to conduct the meeting in Executive Session. Roll call: Ayes – Commissioners McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – Foley. Motion carried.

Remaining in the conference room were the Board Commissioners, Benjamin Leischner, Angela Burch, Jo Johnson, Chere Steiner and Roger Strandlund.

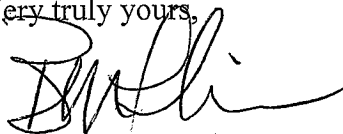
At 9:40 a.m., Motion Commissioner Donnelly, second Commissioner Fisk to adjourn back into regular session. Roll call: Ayes – Commissioners McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – Foley. Motion carried.

No formal action was taken.

9. No action items arose from Closed Session.

Being no further business, motion Commissioner Work, second Commissioner Fisk, to adjourn the meeting at 9:41 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,



Benjamin Leischner, Assistant Secretary
For: Richard Work, Secretary