

METROPOLITAN AIRPORT AUTHORITY OF ROCK ISLAND COUNTY, ILLINOIS  
MINUTES  
BOARD OF COMMISSIONERS  
January 15, 2019

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The Board of Commissioners of the Metropolitan Airport Authority of Rock Island County, Illinois, held its monthly meeting in the Airport Terminal Conference Room, Quad City International Airport, Moline, Illinois, on Tuesday, January 15, 2019 pursuant to bylaws and meeting notice previously posted.

Commissioners

PRESENT: Molly Foley, John McGregor, Jodi Fisk, James Jannes,  
Kurt Donnelly, Jennifer Radloff, Richard Work, John Malvik

ABSENT: None

**APPROVED BY**  
**Board of Commissioners**  
Date 2-19-19

Others Present

Benjamin Leischner, Executive Director  
Angela Burch, Director of Finance  
Chere Steiner, Executive Assistant  
Cathie Rochau, Marketing Coordinator  
Jeff Swan, Interim Public Safety Mgr  
Marlin Jackson, Bldg. Maint. Supervisor  
Brad Gantt, Airfield Maint. Supervisor

Roger Strandlund, Califf & Harper PC  
Travis Strait, CMT  
Tyler Power, QC Chamber  
Jana Brau, Paradies  
Todd McGreevy, Admospheres  
Sarah Ritter, QC Times

Chairman Malvik called the meeting to order at 8:00 a.m.

1. Moved Commissioner Foley, second Commissioner Donnelly, for the Minutes of the board meeting and executive session held on December 18, 2018, to be approved. Motion carried by unanimous verbal vote.
2. There were no petitions or communications to the Board.
3. Benjamin Leischner presented the Director's Update, reviewing Airport performance for 2018 and noting the exemplary commitment shown by TSA/CBP/FAA employees at MLI during the government shut-down. Also reported was the change of job title from Controller to Director of Finance and the current search for a Director of Operations and Maintenance to join the executive leadership team. A copy of the document will be placed on file.
4. Report of Officers and Standing Committees:
  - a. Angela Burch, Director of Finance, presented the Treasurer's Report for December 2018. Cash was up 1%. Approximately \$400,000 of grant revenue was received for the Airfield Lighting Phase 1 project, offset by the approximately \$200,000 payoff of the 1998 cargo bonds. Motion by Commissioner Fisk, second

Commissioner Radloff, for the Treasurer's Report to be approved. Motion carried by unanimous verbal vote.

- b. and c. The Metropolitan Airport Authority Financial Statements for December 2018 and the LLC Financial and Activity Statements for December 2018 were placed on file. Ms. Burch stated operating revenue was up 1.38%. Increases were offset by a decline in rebates. Operating expenses were up 1.1%. Non-operating revenue shows a \$30,000 rise in investment income due to the bump in interest rates. No capital contribution was made to the LLC.
 

LLC operating revenue was up just under 15%. Ground handling was up and deicer sales increased 30%. Realignment of services continues. Operating expenses were also up just under 15%. Two large fuel purchases were made to take advantage of significant savings.
  - d. The Airport Activity Summary for December 2018 was presented. Mr. Leischner reported total passengers were up 17% for the month and 6% for the year. United Express was up 60%. There's been discussion of changes to rates and charges plus ways to provide complimentary service without taking away from what's currently available. The report was placed on file.
  - e. Mr. Leischner reviewed the Airport projects and construction report. Completed projects have been removed. Valley Construction will start Northwest Service Road Phase II in the spring. Airfield Lighting Phase I is on hold for the winter season. Tri City Electric will start Airfield Lighting Phase II in the summer. The Master Plan Update Phase II should be completed in July. The report was placed on file.
  - f. The report of bills paid in December was presented. Chairman Malvik stated the bills were approved by either the Board, Purchasing Committee or are under the dollar limit as established in the Airport Authority's Purchasing Policy. The report was placed on file.
5. Mr. Leischner summarized the current status of proposed solar development on airport property. A lottery to award State incentives is being held today, affecting the community solar project. The LOA with Gem Energy will not work due to limitations discovered in feeding direct generation power into the terminal. Other avenues will be explored including a vertical application rather than construction on the ground. Mr. Leischner proposed the use of an RFP to determine what can be done and is hoping to gain local collaboration.
6. At 8:25 a.m., Chairman Malvik invited board members to adjourn into Executive Session for the purpose of discussing personnel, collective bargaining, property acquisition, lease pricing, security, pending or imminent litigation and bi-annual review of Closed Session minutes under the legal finding/factual basis supporting the application of exceptions to the Open Meetings Act; 5 ILCS 120/2(c) (1, 2, 5, 6, 8, 11 and 21). Motion Commissioner Work, second Fisk to conduct the meeting in

Executive Session. Roll call: Ayes – Commissioners Foley, McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – none. Motion carried.

Remaining in the conference room were the Board Commissioners, Benjamin Leischner, Angela Burch, Chere Steiner and Roger Strandlund.

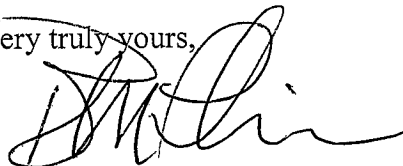
At 9:51 a.m., Motion Commissioner Fisk, second Donnelly to adjourn back into regular session. Roll call: Ayes – Commissioners Foley, McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – none. Motion carried.

No formal action was taken.

7. Motion Commissioner Foley, second Commissioner Fisk, to approve the resolution authorizing continued confidentiality of certain closed session minutes. Roll call: Ayes – Commissioners Foley, McGregor, Fisk, Jannes, Donnelly, Radloff, Work, Malvik. Nays – none. Absent – none. Motion carried.

Being no further business, motion Commissioner Work, second Radloff, to adjourn the meeting at 9:53 a.m. Motion carried unanimously and the meeting was concluded.

Very truly yours,



Benjamin Leischner, Assistant Secretary  
For: Richard Work, Secretary